

Audit and Governance Committee

Agenda

Date:	Thursday, 27th March, 2014
Time:	2.00 pm
Venue:	Committee Suite 1,2 & 3, Westfields, Middlewich Road, Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a total period of 10 minutes is allocated for members of the public to address the Committee on any matter relevant to the work of the Committee.

Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. It is not required to give notice of the intention to make use of public speaking provision; however, as a matter of courtesy, a period of 24 hours notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

For requests for further information

Contact: Cherry Foreman

Tel: 01270 686463

E-Mail: cherry.foreman@cheshireeast.gov.uk with any apologies

4. **Minutes of Previous meeting** (Pages 1 - 14)
To approve the minutes of the meeting held on 30 January 2014.
5. **Informing the Risk Assessment for Cheshire East Council** (Pages 15 - 54)
To consider a response to questions posed by the Council's External Auditor.
6. **External Audit Plan 2013/14** (Pages 55 - 72)
To consider and comment on the Audit Plan 2013/14.
7. **External Audit - Emerging Issues Update** (Pages 73 - 96)
To consider an update from Grant Thornton on emerging national issues and developments.
8. **Internal Audit Plan 2014/15** (Pages 97 - 112)
To review and approve the Summary Internal Audit Plan for 2014/15.
9. **Risk Management Update Report** (Pages 113 - 128)
To consider a summary of risk management work carried out since the last meeting.
10. **Compliance with the Regulation of Investigatory Powers Act 2000 and Protection of Freedoms Act 2012** (Pages 129 - 134)
To consider a report on the numbers of applications and the current arrangements in place to ensure the Council complies with legislation.
11. **Contract Procedure Rules - Waivers** (Pages 135 - 138)
To consider the number of waivers since the last report in September 2013, and to receive an update on a review of the Contract Procedure Rules.
12. **Members' Code of Conduct: Standards Panels and Sub-Committee Annual Report** (Pages 139 - 142)
To receive a report which give details of the numbers and outcomes of complaints under the Code of Conduct for Members.
13. **Alternative Service Delivery Vehicles Governance and Stewardship** (Pages 143 - 166)
To consider a report setting out the governance and stewardship arrangements for Alternative Service Delivery Vehicles
14. **Audit and Governance Committee Self Assessment** (Pages 167 - 182)
To consider the report of the Chairman following a self assessment of the effectiveness of the Committee.

15. **Work Plan 2014/15** (Pages 183 - 188)

To consider the updated Work Plan and determine any required amendments.